



# Rajasthan Drugs & Pharmaceuticals Ltd

(A Govt. of India Enterprise)

Road No. 12 V.K.I. Area, Jaipur-302013

Contact No.- 0141-4107104, 4027178 Fax No.-0141-4107101

[www.rdpl-india.in](http://www.rdpl-india.in)

## Notice inviting e-Tender

Tender Ref. No. - RDPL/ MAT/2013-14/RM-31

Dated- 21/02/2014

**Sub:- NleT for supply of Bulk drugs(Active Pharmaceutical Ingredients) as per enclosed Annexure-A**

e-Tenders are invited through <https://eprocure.gov.in/eprocure/app> for supply of **Bulk drugs(Active Pharmaceutical Ingredients)** as per enclosed **Annexure-A** from reputed manufacturer or their authorized dealers meeting our technical specification as mention **Annexure-B** and our terms & condition stated in **Annexure-C**.

### **About RDPL:**

Rajasthan Drugs & Pharmaceuticals Ltd is **profit making** Central Public Sector Enterprise. Company has started his commercial production in April 1981. Company has its Manufacturing Unit & registered office at VKI Area, Jaipur (Rajasthan). RDPL is a Government of India enterprise under the administrative control of Department of Pharmaceuticals, Ministry of chemicals & fertilizers, Government of India. It is co-promoted by Government of Rajasthan (49%) through Rajasthan Industrial & Investment Corporation (RIICO).

Company is schedule 'M' Compliant having manufacturing facility of Tablets, Capsules, Liquids, Powder & Ophthalmic. RDPL is a professionally managed, multi-Location company with businesses spanning in pharmaceuticals products. Please visit [www.rdpl-india.in](http://www.rdpl-india.in) for more details of RDPL.

Government of India has approved PPP (Pharmaceutical Purchase Policy) for five year and NPPA approved rate of 103 products. RDPL is major supplier of medicine to Govt. Institutions i.e. RMSC (Rajasthan Medical Services Corporation), E.S.I.C, AP Govt. Corporation, Defense, MSD, Railways etc.

Tender Inviting Authority

Sanjay Mishra  
Manager (Materials)

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**Dated:21/02/2014**

## Important Details:

1. Tender Fee : NIL
2. EMD: Rs.1000/- (Rupees One Thousand only) (Scanned copy must be submitted with Part 1: "EMD" & "Technical Bid" online).

## LIST OF ANNEXURE

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## ANNEXURE-A

### List of Bulk Drugs required

S. No.	Item Name	Qty (Kg)
1.	Dextrose Anhydrous IP	14000

## ANNEXURE-B

### Technical Specifications of Bulk Drugs

S. No.	Item Name	Approved Make	Specification
1	Dextrose Anhydrous IP	Maize, Sukhjit, Anil	COLOUR WHITE FORM CRYSTALLINE POWDER ASSAY ACCEPTANCE LIMIT AS PER IP



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## ANNEXURE-C

### Terms & Conditions

1. **Earnest Money Deposit** : Earnest Money Deposit will be: **Rs 1000/-** (Rupess One thousand only) (Scanned copy must be submitted with Part 1: "EMD" & "Technical Bid" online).

**Bank Name:** Bank of Baroda, Road No. 5, VKI Area, Jaipur

**A/c No:** 07100500000027

**IFSC Code:** BARB0INDJAI (Fifth Letter Is zero "0")

**Account Holder's Name:** Rajasthan Drugs & Pharmaceuticals Ltd.

Earnest Money Deposit will be: **Rs 1000/-** (Rupess One thousand only) scanned copy must be submitted with Part 1: "EMD" & "Technical Bid" online. Offers not accompanied with Earnest Money Deposit of the said amount will not be considered for technical Bid. This amount will be forfeited, if (being selected by RDPL as L1 Bidder) the Bidder refuses to accept purchase order or having accepted the purchase order, fails to carry out his obligations mentioned therein. Bank Guarantee in lieu of Earnest Money Deposit will not be accepted. No interest will be payable on the Earnest Money Deposit. The Earnest Money Deposit will be refunded within seven days to the unsuccessful Bidder. EMD of successful bidder will refunded after quality control clearance of materials.

2. **Rates** should be quoted as F.O.R. Jaipur at RDPL, Road No. 12 VKI area, Jaipur. All expense like Packing, Forwarding, Insurance, Cartage and freight, Loading/Unloading shall be borne by the suppliers.



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**3. Payment Terms:** - Payment shall be made 100% advance for supply of material at our works and material approved by our quality control department against Bank Guarantee of 110% for advance value. In case material rejected by our quality control department the supplier will be liable to give replacement of material or refund full amount with interest within 7 days of rejection .As per Central Vigilance Commission Circular No.02/02/11 terms of advance are as under:-

(I) The Bank Guarantee etc. taken towards security of 'Mobilization Advance' should be at least 110% of the advance so as to enable recovery of not only principal amount but also the interest portion, if so required.

(ii) The mobilization advance should not be paid in less than two installments except in special circumstances for the reasons to be recorded. This will keep check on contractor misutilizing the full utilisation advance when the work is delayed considerably.

(iii) A clause in the tender inquiry and the contract of cases providing for interested free mobilisation advances may be stipulated that if the contract is terminated due to default of the contractor, the 'Mobilisation advance' would be deemed as interest bearing advance at an interest rate of 14.50%(to be stipulated depending on the prevailing rate at the time of issue of NIT) to be compounded quarterly.

**4. Risk Purchase:** - Non supply or failure to supply the materials within specified period in P.O. shall cause risk purchase by RDPL. Purchases made by the RDPL due to non supply of goods in specified period (as mention in P.O) shall be at risk and cost of L1 supplier. RDPL has the right to recover the cost damages incurred from defaulter/supplier. However no financial advantage shall be passed on to supplier if goods purchased at lower rates.

**5.** RDPL reserves full rights to increase/decrease in actual quantity goods or may cancel whole tender process or may go for re-tender.



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6. The manufacturer's name, name of bulk drugs/chemicals/excipients, batch number, date of manufacturing, date of expiry, gross & tare weight etc must be mentioned clearly be depicted. on the labels of containers.
7. **ARBITRATION:** All disputes arising out this order shall be referred to and arbitrator to be nominated by the Managing Director, RDPL. The award of the arbitrator shall be final and binding on the both parties.
8. **Legal Proceedings:** All disputes and legal proceeding arising out of this order shall be lodged and admissible in Jaipur courts only and not outside Jaipur.
9. **Materials Packing:** Suppliers must ensure that the materials should strictly confirm with the specification, tests and sizes etc mentioned in the purchase order. The materials should be properly packed so as to avoid loss, damage and other hazards of transportation.
10. **Acceptance of purchase order:** The supplier should send the unconditional acceptance of order by putting seal & sign on each pages via post/email.
11. **Dispatch Advice & Documents:** As soon as the consignment is delivered to the transporter a copy of consignment note, challan, delivery number etc. Including the order number and date should be sent immediately to the RDPL, Jaipur consignment should not be booked to self. Only on F.O.R our works, RDPL Jaipur.
12. **Invoice/Bill :**
  - a) Invoice/Bill should be duly signed, clearly marked and properly made with regard to description, specification and quantity of goods. Invoice should be sent into triplicate to RDPL, Jaipur and must be pre-receipted with Revenue stamp.
  - b) Sales Tax Registration: Number should be printed on the Invoice/Bill; failing which no Sales-Tax will be paid.



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- c) Invoice/Bill must indicate the number and date of consignment note or challan, including the name of carrier.
- d) Purchase order number and date should invariably be quoted by the supplier in all correspondence relating to supplies.

**13. Test Certificates:** Test, guarantee, warranty, performance certificates or any other documents evidencing or testifying the quality, specification or description of goods should invariably be sent along with the dispatch documents. Payments are liable to be withheld in case of non compliance.

**14. Damage/Shortage:** Damage/shortage, if any, notified by the consignee will be reported to the supplier within a reasonable period. The suppliers shall be bound to arrange prompt replacement/rectifications on receipt of such intimation.

**15. Acceptance of Delivery:** The delivery of goods shall be deemed to be accepted only when the goods are declared “**Passed**” by our quality control department. The holding – up of goods for testing and inspection is not be regarded as exercising the right of ownership by purchaser.

**16. Rejection and Removal of Goods:** The declaration of rejection of goods by over inspecting officer shall be final and binding and shall be intimated to the supplier within 15 days of the receipt of materials; rejected goods shall be replaced by the supplier of his own risk and cost. The rejected goods are to be removed by the supplier at his own risk and cost within a period of one week from the date of rejection intimation received by them.

**17. No price escalation:** The price escalation clause shall not be applicable.

**18. Delivery Days :** within seven days from date of Purchase Order.



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## ANNEXURE-D

### Modalities for e-Tendering and Special Instructions

The following steps noted below shall be the general methodology for carrying out the process of procurement through the route of e-tendering:

1. It is mandatory for e-Tenderer to have a valid digital signature certificate issued by any of the valid Certifying Authority approved by Government of India for participation in e-Tendering event at the time of submission of offer. The cost of digital signature will be borne by respective Bidder.
2. Offer against the NIT has to be submitted online on e-Tender website <https://eprocure.gov.in/eprocure/app> with valid digital signature certificate. The bidder shall be required to submit their offers in 2 separate part- **(a) Part 1: "EMD" & "Technical Bid"** and **(b) "Price Bid"**.
3. **Submission of on-line Bid/Offer electronically against e-Tendering:** All interested bidder are requested to register themselves on <https://eprocure.gov.in/eprocure/app> with their digital signature certificate with the user ID for participation in the tender. Kindly refer **bidders manual kit** available on bidders section on above mentioned website for details procedure for bid submission of bidders can take help of our **Helpdesk Center (1800 233 7315)** for registration and bid submission procedures.
4. The Technical Bid and Price Bid have to be submitted online only. EMD amount should be remitted online through NEFT. Scanned copy must be submitted with **Part 1: "EMD" & "Technical Bid"** online.
5. It is advised that the bidder upload small sized documents (preferably up to 5 MB) at a time to facilitate in easy uploading into e-Tendering site. Standard documents required for tender can be uploaded in **"My space"** facility in your account.





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6. The Part-1 of the online offer, EMD & Technical Bid, shall be opened as per the date and time mentioned in the NIT.
7. The Technical Bid opened shall be scrutinized for technical acceptability criteria. The offers not fulfilling these criteria as per the NIT shall be rejected outright.
8. The offers which meet the requirement, technical shall be eligible for further consideration.
9. **Price bid** shall be opened for those bidders who qualify the technical bid. The offers will be evaluated as per the evaluation procedure given in BOQ (Price Bid sheet). Please read instructions given Annexure - II before submission of Price bid i.e. BOQ (spread sheet).



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## ANNEXURE-II

### Instructions for Price Bid-BOQ Submission-Financial Bid

#### Please Read following Instructions before filling & Submission of BOQ sheet.

1. Please note that e-procurement system accepts Microsoft Excel 97-2003 format only, any modification in file format or changing name of file will result into non-acceptance of your offer by e-Procurement System.
2. You are requested to submit your offer on F.O.R RDPL, Road No. 12 VKI Area, Jaipur basis & payment terms 90 days from date of Quality Control clearance after receiving the materials at RDPL.
3. Kindly fill data in fields of 'BOQ Sheet' as per following instructions only:
  - a. **Bidder Name:** Kindly put complete name of bidding firm/company.
  - b. **Basic Price** (Column 5): Kindly put 'Basic Price' for full quantity required in white cell in front of each item you want to quote only.
  - c. **Excise Duty** (Column 6):: Kindly quote 'Excise Duty' Amount in Rupees , Please quote Excise duty inclusive of Education Cess & Higher Education cess & additional excise duty (in case of imported items). Do not put % in the field.
  - d. **CST(if any)** (Column 7): : This field is applicable for suppliers supplying materials from outside Rajasthan against Form C, kindly put amount in rupees. Do not put % in the field.
  - e. **VAT (if any)** (Column 8):: This field is applicable for supplier supplying materials from within Rajasthan State, kindly put amount in rupees. Do not put % in the field.
  - f. **Debit/Credit Note (if any)** (Column 9):: kindly put amount in rupees. Do not put % in the field.



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- g. **Less for Cenvat Credit(if any)** (Column 10):: Put the amount for availing the cenvat by RDPL with reference to amount filled in Excise duty column.(it will automatically subtracted in column no 12)
- h. **Less for VAT (if any)** (Column 11):: Put the for availing VAT by RDPL with reference to amount filled in VAT column. (it will automatically subtracted in column no 12)
4. Please note that lowest bidder (L1) will be decided based total evaluated cost shown in last column no 12.
5. After feeding all amount in fields, press Validate button for checking for errors. If error is reported then fill it again correctly.
6. **Please save your Duly Filled BOQ sheet (price bid) without changing name and format and upload this completed BOQ sheet in Financial Bid (Part II) Online on website.**
7. For any queries and help please **CPP Helpdesk Center (1800 233 7315) or RDPL helpdesk number 0141-4027178 or C.S. Devra, Manager (IT) – Mobile No. 09460990566.**

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**END OF DOCUMENT**