

RAJASTHAN DRUGS & PHARMACEUTICALS LIMITED

**TENDER DOCUMENT FOR SUPPLYING,  
FOR  
*INDUSTRIAL REWINDING MACHINE***

**FOR RAJASTHAN DRUGS & PHARMACEUTICALS LIMITED  
(RDPL)**

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Road No-12, Vishawa Karma Industrial Area  
City: Jaipur State: Rajasthan  
Country: INDIA Pin Code 302013

**Tender Version: 3**

Rajasthan Drugs & Pharmaceuticals Ltd here after refers as 'RDPL' Invites sealed Bids (A) Technical Bid and (B) Financial Bid from reputed firms for "supplying, installing, commissioning, training and maintenance (1 year onsite warranty) for industrial continuous rewinding machine". The Bidder should a reputed firm in India and having office in Jaipur and meet the qualification criteria as detailed in tender Bid document.

EMD Required : Rs 3000/-

Last date for Tender receiving: 16/12/2013 upto 3.30PM.

Last date of submission of Bids: 16/12/2013 upto 3.30PM.

Date of opening of Technical Bids: 16/12/2013 at 3.30 PM.

Date of opening of Financial Bids: successful firm in technical bid will be intimated by post/email/Telephone after evaluating the technical bid offers.

RDPL reserves the right to reject any/all applications without assigning any reason whatsoever.

# **TECHNICAL OFFER**

## **SECTION – I**

### **1. SCOPE OF WORK**

Supplying, installing, commissioning, training and maintenance (1 year onsite warranty) for industrial rewinding machine at RDPL, Plant located at Jaipur. The setup has to be installed & commissioned in RDPL Plant. Scope of work is indicative only not exhaustive. All activities/work must be carried out by the bidder in order to complete the work of Supplying, installing, commissioning, training and maintenance (1 year onsite warranty) for industrial rewinding machine for foil at RDPL, Plant located at Jaipur. Onsite warranty on all equipment will be one years from the date of installation of equipment at RDPL premises.

#### **1.1. INSTALLATION**

1. Installation of all equipments - rewinding machine for foil by supplier.
2. Earthing between 2-5 Volts will be ensured by RDPL.
3. Power supply will be provided by RDPL.
4. Proper cabling & good connectivity shall be ensured by supplier.

#### **1.2. COMMISSIONING**

After completing the installation of all the components and set up then it is then necessary to commission the system.

1. Integration with continuous inkjet printer with help of inkjet printer supplier.
2. Trail batch will be printed with all available options.
3. Maximum speed test will be done.
4. Documentation will be provided by supplier.
5. Provision for mounting shaft encoder to couple with industrial inkjet printer arm.

#### **1.3. TRAINING**

The successful bidder will provide training (5 Hours) for installation and maintenance to RDPL officials (At least 6 Six officials). The Bidder shall provide all training materials (Working manual/SOP to trainees) in hardcopy. After completion of training bidder will issue Training Certificate to RDPL officials. After one year & subsequent year re-training will be provided. (Starting of service AMC period)

## **1.4. MAINTENANCE**

### **1.4.1. DURING WARRANTY PERIOD**

The supplier is expected to maintain the industrial rewinding machine including all accessories/components and software supplied for 1 years from date of installation.

The industrial rewinding machine including all accessories/components and full onsite warranty except consumables mentioned financial bid document.

During the warranty period the supplier is expected to visit RDPL on following basis.

- A.** Quarterly visit for preventive maintenance where in the supplier is expected to check the complete working of the system. If any problem is found in such visits it should be resolved first hand.
- B.** Apart from Quarterly visit RDPL may call the supplier if any problem persists.
- C.** After the post warranty period, the supplier may continue the Annual maintenance Contract at the price/ Charges as per Financial Bid.
- D.** Physical damage will not be covered.
- E.** Service Level agreement: - Machine fault maintenance will be given through email/Phone/In person. Machine should be making good in running condition.
  - A: - Response Time – 4 hr.
  - B: - Normal rectify Time – 24 hr.
  - C: - Maximum Time – 72 hr.

### **1.4.2. POST WARRANTY PERIOD (Service Annual Maintenance contract)**

Onsite maintenance charges, for the post warranty period must be quoted in financial bid per year.

During service AMC period (Table-C), the supplier is expected to visit RDPL on following basis after commissioning the system.

- A.** Quarterly visit for preventive maintenance where in the supplier is expected to check the complete working of the system. If any problem is found in such visits it should be resolved first hand.
- B.** Apart from Quarterly visit RDPL may call the supplier if any problem persists.
- C.** Service Level agreement: - Machine fault maintenance will be given through

email/Phone/In person. Machine should be making good in running condition.

A: - Response Time – 4 hr.

B: - Normal rectify Time – 24 hr.

C: - Maximum Time – 72 hr.

- D. After the post warranty period, the supplier must continue the service Annual Maintenance Contract at the price/ Charges as per Financial Bid.

## **SECTION – II**

### **2. TERMS & CONDITIONS**

- 2.1.** Installation and Commissioning of industrial rewinding machine should be completed within 15 working days from date of shipment.
- 2.2.** PO will be treated as canceled if PO acceptance letter will not be received by RDPL from the respective successful bidder within 5 days from PO Date.
- 2.3.** Any delay in completion of the work over the stipulated period will attract penalty of 0.5% (half Percent) cost per week subject to maximum of 5% the per system cost. RDPL reserves its right to recover these amounts by any mode, which includes adjusting from any payment to be made by the RDPL to the supplier.
- 2.4.** RDPL will get install machine with 30 days from date receipt of machine. After P.O. RDPL will confirm the date shipment.

### **3. EARENEST MONEY DEPOSIT**

Earnest Money Deposit will be : Rs 3000/- in the form of a demand draft issued by a scheduled commercial bank favoring Rajasthan Drugs & Pharmaceuticals Ltd, payable at Jaipur must be submitted along with the Offer. Offers not accompanied with Earnest Money Deposit of the said amount will not be accepted. This amount will be forfeited, if (being selected by RDPL as L1 Bidder) the Bidder refuses to accept purchase order or having accepted the purchase order, fails to carry out his obligations mentioned therein. Bank Guarantee in lieu of Earnest Money Deposit will not be accepted. No interest will be payable on the Earnest Money Deposit. The Earnest Money Deposit will be refunded to the unsuccessful Bidder. The Earnest Money will be converted to security deposit in case of successful bidder and will remain deposited with Rajasthan Drugs & Pharmaceuticals Ltd till the end of one year warranty in an interest free form.

### **4. SECURITY DEPOSIT**

The successful bidder to whom the contract is awarded shall deposit an Initial Security Deposit performance guarantee by Bank Demand Draft/Bank Guarantee a sum to make up 10% (Total value of Purchase Order) drawn in favor of RDPL payable at Jaipur for a warranty period from date of purchase order after the appropriation of the Earnest Money Deposited by him. No interest shall be paid on this Security Deposit. The Security Deposit, either in whole or in part thereof, shall be forfeited in the event of the Vendor's failure to observe any terms of this Contract / or non-compliance with the conditions of the Contract.

## 5. **TECHNICAL BID**

The Technical Bid should be complete in all respect and contain all information asked for in this document. *It should not contain any price information. However Technical Bid should confirm that all required rates have been quoted in Financial Bid*, without showing the actual amounts in the Technical Bid. It should clearly state the **Make and Model** of the products offered for which rates have been quoted by the bidder in the Financial Bid. It is mandatory to submit the technical bid in sealed envelope in the prescribed pro-forma **[Annexure 'B']** to be printed each page on bidder's letter head duly filled in, duly signed & Seal.

### **Technical Bid parameters are given in Annexure "A"**

Technical Bid envelope must be super scribed as "supplying, installing, commissioning, training and maintenance (1 year onsite warranty) for industrial rewinding machine for foil".

Technical Bid must be addressed to "Manager (Materials), Rajasthan Drugs & Pharmaceuticals Ltd, Road No. 12, VKI Area, Jaipur.

Technical Bid Offer envelope will contain:-

1. Technical Bid Document Annexure "B".
2. EMD of Rs 3000/-

“Technical Bid for Supplying, Installing, Commissioning, Training & Maintenance  
for industrial rewinding machine

**SEALED TECHNICAL BID OFFER**

Please tick (✓) here

1. Technical Bid Document
2. EMD

To,  
MANAGER (MATERIALS)  
RAJASTHAN DRUGS & PHARMACEUTICALS LTD.  
ROAD No. 12, VKI AREA  
JAIPUR – 302013 (RAJASTHAN)

FROM :-

< Name of Firm >  
< Address >  
< CTTY >

In case of non-submission or partial submission of technical details & EMD, RDPL may not evaluate the offer. The Technical Bid must be submitted in an organized and structured manner. No brochures / leaflets etc. should be submitted in loose form.

**5.1 The Technical BID should comprise of following:**

1. Earnest Money Deposit of Rs 3000/- in the form of a demand draft issued by a scheduled commercial bank favoring RDPL, payable at Jaipur.
2. Technical Specifications complete with all rows / columns filled in **[Annexure 'B']**

**6. FINANCIAL BID**

The Financial Bid should contain relevant price information and the rates should be quoted in Indian Rupees only. The Financial Bid should not contradict the Technical Bid in any manner.

The offer from the supplier should be for a specific model. RDPL reserves the right to reject any offer with multiple options.

It is mandatory to submit the financial bid in sealed envelope in the prescribed pro-forma **[Annexure 'C']** to be printed each page on Bidder's letter head duly filled in, duly signed & Seal. The price quoted should be only in Indian rupees and inclusive of following.

Financial Bid envelope must be super scribed as “Financial Bid for supplying, installing, commissioning, training and maintenance for industrial rewinding machine”

Financial Bid for supplying, installing, commissioning, training and maintenance for industrial with rewinding machine

	<u>SEALED FINANCIAL BID OFFER</u>
To,	MANAGER ( MATERIALS ) RAJASTHAN DRUGS & PHARMACEUTICALS LTD. ROAD No. 12, VKI AREA JAIPUR – 302013 (RAJASTHAN)
FROM :-	< Name of Firm > < Address > < CTTY >

Financial Bid must be addressed to “Manager (Materials), Rajasthan Drugs & Pharmaceuticals Ltd, Road No. 12, VKI Area, Jaipur. *Financial Bid offer envelope must be properly sealed.*

In case of non-submission or partial submission of financial details, RDPL may not evaluate the offer.

Financial Bid offer envelope and Technical Bid offer envelope both envelop must be inserted in a Big envelope and sealed properly. Big envelope also addressed to “Manager (Materials), Rajasthan Drugs & Pharmaceuticals Ltd, Road No. 12, VKI Area, Jaipur. Big envelope must be super scribed as “supplying, installing, commissioning, training and maintenance (1 year onsite warranty) for industrial rewinding machine for foil”.

Big envelope will contain

1. Technical Bid Offer
2. Financial Bid Offer Document.



"Tender for Supplying, Installing, Commissioning, Training & Maintenance of Industrial rewinding machine

**SEALED BIG ENVELOPE CONTAINS**

Please tick (✓) here

- |                                 |                          |
|---------------------------------|--------------------------|
| 1. Technical Bid Offer          | <input type="checkbox"/> |
| 2. Tender Fee Receipt           | <input type="checkbox"/> |
| 3. Financial Bid Offer Document | <input type="checkbox"/> |

To,  
MANAGER (MATERIALS)  
RAJASTHAN DRUGS & PHARMACEUTICALS LTD.  
ROAD No. 12, VKI AREA  
JAIPUR – 302013 (RAJASTHAN)

FROM :-  
< Name of Bidder >  
< Address >  
< CTTY >

*Note: Financial bids shall be opened for only those bidders who qualified in technical bids*

## **7. ARBITRATION**

All disputes arising out of this order shall be referred to an arbitrator to be nominated by the Managing Director (RDPL), Jaipur. The award of arbitrator shall be final and binding to both the parties.

## **8. RISK PURCHASE**

Non supply or failure to supply the material with the agreed delivery period shall cause risk purchase at the cost of supplier. In such cases the purchaser has the right to recover the cost and damage incurred from the defaulter bidder. However no financial advantage shall be passed on to the supplier if goods are purchased at the lower rates.

## **9. INVOICE /BILL**

1. Invoice /Bill should be duly signed, duly marked and properly made with regard to description, specification.
2. Excise Duty whether inclusive or exclusive in the price should be payable only on receipt of duly authenticated copy of central excise gate pass-invoice.
3. Sales tax Reg. No or TIN no. must be printed on the invoice / bill, failing which no sales tax will be paid.
4. Invoice /Bill must indicate the number and date of consignment note or challan

including name of carrier.

5. Purchase Order No. and date should invariably be quoted by the supplier in all correspondence relating to supplies.

**10. NO ERASURES OR ALTERATIONS**

Technical / Financial details must be completely filled up. Corrections / alterations / overwriting will not be allowed.

**11. VALIDITY OF BID OFFER**

The bid offer should be valid for period of 60 days from the last date for submission of the BID.

**12. NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER**

RDPL shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning any reasons whatsoever.

**13. ORDER CANCELLATION**

If the vendor fails to deliver or install the equipment within 45 days from date of P.O. acceptance or the extended date communicated by RDPL, it will be breach of contract. RDPL reserves the right to cancel the order in the event of delay in delivery /installation/ commissioning of equipment and forfeit the Earnest Money Deposit.

**14. PAYMENT TERMS**

After successful installation & integration with continuous inkjet printer (batch marking & coding) and satisfaction report for users and within 30 days from date of installation.